Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING
Monday, September 28, 2026

Present: Sue Clay, Aimee Hamelin, Sue Clohecy, Jacquelyn Conforti, Kevin Moran, Erin Wormell and Library Director Sarah Cognata

Absent:

Call to Order: Meeting called to order at 7:02 PM.

Old Business:

Minutes:
- Sue Clohecy makes a motion to accept August 31, 2026 meeting minutes as submitted. Jacquelyn Conforti seconds. Unanimously approved.

Children's Program Room Renovation:
- The Pre-Campaign team met on 9/14 for a meeting. Plans for another listening session have been made for January 4th, 2027. The snow date is the following Saturday. Sarah will be reaching out to other library directors for recommendations for smaller project contractors.

Water Damage to Adult Fiction Section and 1st Floor Staff area:
- Pack out finished on 9/1, and ServPro started demo on 9/10. The Library closed early on 9/17 because of bad air quality. Work should conclude this week (September 28th) and the town insurance adjustor will inspect the work.

Director's Report:
Library/Staff News:
- **Monitor cuffs:** Training will be rescheduled to a date soon. Monitor cuffs will be available to the public within the month of October.

Maintenance:
- **HVAC System:** HVAC project proposal has been submitted to Orlando and Alicia for CPC review. This will need to be approved at the spring town meeting since they're not holding a special town meeting this fall. Estimate for Turn-key Trane, RTU replacement with air-source heat-pump (ASHP) hybrid AC units: $297,987. Estimated National Grid Heat-Pump Incentive: $98,089.00. Estimated out of pocket expense: $199,898. Numbers could change during the necessary wait to begin.
- **Lights:** Dan Birarelli replaced lightbulbs throughout the building. He'll be back to finish in October as well as conduct the emergency light testing.
- **Building Inspection:** Bret Moyer from the Fire Department and Jim Pike, Building Inspector, conducted a building inspection on 9/10. Overall, things were fine, with a few exceptions: emergency light testing (Dan Birarelli will take care of this); clearance of spray foam near

sprinkler heads in the attic storage rooms (taken care of on 9/18 by Air Barrier Solutions); an inspection on the second-floor fire escape which needs to be done every 5 years (working with L.W. Bills to get this accomplished).

CPC Project (Library Windows):

- Sarah submitted a suggestion form to CPC to replace the deteriorating windows and rotting sills on the historic side of the building.
- The Georgetown Historical Society has provided two contractor contacts and Sarah has reached out to one so far.

State Aid/Financial Report:

- The report was submitted to MBLC on 9/11, and the first payment should arrive in November or December.

Sue Clochey makes a motion to accept the directors report. Jacquelyn Conforti seconds. Unanimously approved.

New Business:

Meeting Room Policy – Approve proposed updated policy:

- Update needed to the number of months in advance you can reserve a space and how many reoccurring meetings can take place since it is requested by so many lately. In terms of the Local History Room, Sarah would like to add that if someone needs to do research they can come in for materials during meetings.
- Sue Clochey makes a motion to accept the updated Meeting Room Policy. Jacquelyn Conforti seconds. Unanimously approved.

Monthly Reports:

Friends Report:

- The book sale went well and made nearly $3,000. The annual meeting is next Thursday and journalist Philip Eil is doing an 'A.I. and Misinformation' presentation at the October meeting.

Bills/Payroll Report:

- All as usual.

Adjournment: Sue Clohecy makes a motion to adjourn. Kevin Moran seconds the motion. Unanimously approved. Adjournment at 7:21 PM.

Prepared by Aimee Hamelin on September 28, 2026
Next Meeting: October 26, 2026 at 7:00 PM.