



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Monday, March 23, 2026

Present: Kevin Moran, Sue Clohecy, Aimee Hamelin, Erin Wormell, Library Director Sarah Cognata, Megan Lichty, Sue Clay, Bradford Rusick (running for open seat)

Absent: None

Call to Order: Meeting called to order at 7:02 PM.

Old Business:

Minutes:

- Sue Clohecy makes a motion to accept February 23, 2026 minutes. Sue Clay seconds. Unanimously approved.

FY27 Budget:

- There is a citizen's petition for an override for \$1.5M. If approved at Town Meeting on 5/4, it will be added to the ballot for the Town Annual Election on 5/11.
- We should hear further about the library budget in the April/May timeframe.

Children's Program Room Renovation:

- No town policies regarding naming policies.
- The Friends will begin to look into the silent fundraising portion of the campaign.

Director's Report:

Library/Staff News:

- **Potential Children's Program Room:** After consulting with Orlando, there appears to be no town policies regarding naming opportunities. Orlando did provide Sarah with a Charitable Gift Agreement document that included naming rights language.
- Sarah will be on vacation the following days/weeks: 4/24, 5/21-5/22, 6/8-6/15, and 6/26.

Maintenance:

- **State Elevator Inspection:** Re-inspection will be on Tuesday, April 7.
- **Staff Entrance Vestibule:** Due to the snow and the warm weather during the week of March 9, we had leaks coming from the roof into the staff entrance vestibule. Aulson Roofing came out on 3/13 to remove the snow/water from the roof. Sarah has reached out to Town Hall to file an insurance claim.

MVLC News:

- **Email System:** MVLC is looking at mid-June to complete the migration work. Planning to do the cutover probably on the Juneteenth holiday since everyone will be closed. A month of overlap between the two systems so that MVLC can catch any data that might be missed in the initial transfer and help troubleshoot issues. MVLC's current thought is that they will open up the Google environment for staff sometime in April to use a little bit ahead of the final migration with Gmail disabled at that point.

Technology:

- **Website:** After conducting the Accessibility Audit, our website is reporting a 77% accessibility score on the homepage and menu. Overall, the site is in fairly good shape. Most of the issues Stirling Technologies identified are code-related. They plan to begin the remediation this week and will follow up with an update once work is complete.
 - They did notice several recurring content issues across the site. These types of violations often occur when content is created or published without accessibility best practices in mind. The items they outlined are generally straightforward to correct which Sarah and other staff members will work on.

Current Budget (FY26):

- Sara H. Bean estate money is now reflected in the budget.
- Checkouts are slightly down year over year, but Overdrive/Libby continues to increase year over year.

Sue Clay makes a motion to accept the Director's Report. Sue Clohecy seconds. Unanimously accepted.

New Business

Library Director Evaluation:

- Evaluation due at April meeting. Aimee will send out the new, consolidated form. Sarah will do a self-evaluation and send in advance of the April board meeting.

Library of Things Item Donation:

- Discussion and vote will be moved to the April meeting. There is a potential for the library to get a few free blood pressure monitors through the American Heart Association. Sarah will have more specifics at the April meeting.

Summer Internship Request:

- An Endicott College student reached out to do an internship this summer. Endicott requires 120 hours for an internship. Sarah and team interviewed Amelia a couple of weeks ago. She is most interested in youth services. The idea is to have her help with children's programming and also have her learn about the routines of the library. This would be for college credit. Potentially 10-12 hours a week to fulfill her requirements.
- Sue Clay makes a motion to accept this summer college internship. Sue Clohecy seconds. Unanimously approved.

Monthly Reports

Friends Report:

- The Friends met early in the month. They have made \$7K in the annual appeal thus far. The book sale just occurred last week. They made over \$3K in the sale.
- The Friends are now a part of a new bequest. A woman is donating 20% of her estate to the Friends of the Georgetown Peabody Library. More information to come on this topic.
- Their next meeting is Wednesday, April 1st.

Bills/Payroll Report:

- Bills and payroll as expected.

Adjournment: Sue Clohecy makes a motion to adjourn. Sue Clay seconds the motion. Unanimously approved. Adjournment at 7:39 PM.

Prepared by Erin Wormell on March 23, 2026

Next Meeting: April 27, 2026 at 7:00 PM