



Board of Trustees  
Georgetown Peabody Library  
2 Maple Street  
Georgetown, MA 01833

## **MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING**

**Monday, September 22, 2025**

**Present:** Sue Clay, Erin Wormell, Megan Lichty, Aimee Hamelin, and Library Director Sarah Cognata

**Absent:** Kevin Moran, Sue Clohecy

**Call to Order:** Meeting called to order at 7:01 PM.

### **Old Business:**

#### **Minutes:**

- Sue Clay makes a motion to accept August 25, 2025 meeting minutes as amended. Aimee Hamelin seconds. Unanimously approved.

#### **Review of Library Director Evaluation Form:**

- Sarah presented an evaluation form that was used in the past for the Library Director. We will have further discussion at the next meeting. Megan shared her input as she will not be at the October 27 meeting. She would like to see the category labels changed. She proposes these changes to the category labels: 3 meet expectations, 4 frequently exceeds expectations, 5 consistently exceeds expectations. Proposed text will be provided to Kevin by Sarah.

#### **Director's Report:**

##### **Library/Staff News:**

- **COA Food Drive:** The milk crates in the vestibule area are for the Georgetown COA food drive. Flyers are posted near them as well as in different areas of the building. The drive will last until mid-October before we take a break for a month. They will return again before Thanksgiving.

##### **MVLC News:**

- As MVLC's current ILS contract with SirsiDynix ends in May 2027, they are embarking on the evaluation process to determine the future of our Integrated Library System (ILS).
- The ILS Review Committee has been appointed.
- Full evaluation process pending Membership approval tomorrow for these ILS systems: Bywater Solutions (Koha), Clarivate (Polaris), and Equinox (Evergreen). The decision to be made at Membership is whether to do all three or pick two.

##### **State Aid/Financial Report:**

- The State Aid/Financial Report was submitted to MBLC on 9/15.
- We should be receiving our first state aid payment sometime in November or December.

## **Maintenance:**

- **Lights:** Dan replaced the light fixtures on 9/10 and 9/12. Dan will return as there are a few light fixtures that need a lift to replace, including ceiling lights over the lobby.

## **IMLS Update:**

- **9/3 update:** The FY2026 budget took a huge step in the right direction for IMLS. The House Appropriations released its version of the FY 2026 budget bill that includes \$291.8 million for IMLS. In its version the Senate included \$295 million for IMLS funding. This is a \$3 million reduction from the previous year but it's a major turnaround from the President's budget which included \$6 million to shutter the agency.
- Further information and future updates can be found here: <https://mbic.state.ma.us/federal-funding/index.php>

Megan makes a motion to accept the Director's Report. Sue Clay seconds it. Unanimously accepted.

## **New Business**

### **Gift Policy:**

- Sarah is proposing adopting a Gift Policy. She has drafted a policy. It details information about books, materials, financial donations and other gifts.
- Megan makes a motion to accept the new policy. Sue Clay seconds. Unanimously accepted.

## **Monthly Reports**

### **Friends Report:**

- The Friends hosted a local author's event on Saturday. It was a good turnout. Sue estimates 25 people.
- Megan, Sue, and Sarah attended the Friends meeting.
- Megan reports finalizing the bylaw changes. They voted to proceed with them as amended; they will be voted on at the annual meeting. Three new potential board members were present at the meeting. They will be voted in at the next annual meeting as well. They spoke about the book sale, which took place in September. They made about \$2,700 at the book sale. In the spring they plan to hold the book Wednesday through Saturday. They will also be doing a memorial bench for Betty Hastings, longtime Friend of the Library.

### **Bills/Payroll Report:**

- Bills and payroll as expected.

**Adjournment:** Sue Clay makes a motion to adjourn. Megan seconds the motion. Unanimously approved. Adjournment at 7:32 PM.

Prepared by Erin Wormell on September 22, 2025

Next Meeting: October 27 at 7:00 PM