



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Monday, June 23, 2025

Present: Kevin Moran, Sue Clohecy, Erin Wormell, Megan Lichty, and Library Director Sarah Cognata

Absent: Sue Clay, Aimee Hamelin

Call to Order: Meeting called to order at 7:02 PM.

Old Business:

Minutes:

- Sue Clohecy makes a motion to accept May 19, 2025 meeting minutes as submitted. Kevin seconds. Unanimously approved.

Discussion of next meeting date: Three Trustees cannot make the July 28th date. Sue Clohecy makes a motion that we do not hold a July meeting unless something pressing comes up. We can then do it via Zoom, if appropriate. Kevin seconds. Unanimously approved. Next meeting will be August 25, 2025.

Director's Report

Library/Staff News:

- Part-Time Circulation Library Technician Job was posted to MBLC and Simmons Jobline on 6/17. Sarah also sent out the job posting to the MBLC all regions email listserv and MVLC's jobs email listserv. Five applicants thus far.
- Sarah will be on vacation the following week in July: 7/14-7/18

Maintenance:

- **Water Damage:** Ceiling demo/repair work with ServiceMaster will start the week of July 7. In regards to down town (blocking off the area) it will be roughly 3 weeks start to finish. They will be giving a key to building as their start time is earlier than when staff get into the building.
- **Phone Lines:** The library received a letter in the mail from Verizon regarding our phone lines. Verizon will be updating its network (all town lines) to fiber-optics. The town was recently awarded a state grant for this project. An appointment has been scheduled on Wednesday, August 20 to make changes to fiber.

Summer Reading Programs:

- The library summer reading programs for kids, teen and adults began last week! We partnered this year with Newbury and West Newbury for a kids kick-off event.
- Children's - 64 kids signed up so far (last year's signups: 158)
- Teens - 17 teens signed up so far (last year's signups: 29)
- Adults - 42 signed up so far (last year's signups: 77)

IMLS Update:

- 5/23 update: While the MBLC are able to maintain the Commonwealth Catalog, the Libby eBook platform and some funding for eBook content, the ongoing federal funding instability has caused them to make significant reductions in database offering starting July 1, 2025.
- Due to this, MVLC recently conducted a survey with Library Directors to gauge interest in exploring possible group purchase pricing for several canceled databases. The most interested were the Boston Globe Article Archive, Peterson's Test Prep and Peterson's Career Prep. MVLC will explore group pricing options with vendors who offer those databases.
- Further information and future updates can be found here: <https://mblc.state.ma.us/federal-funding/index.php>

Sue Clohecy makes a motion to accept the Director's Report. Megan Lichty seconds. Unanimously approved.

New Business

Confidentiality Policy

- Sarah has made proposed updates to the Confidentiality Policy. Sue Clohecy makes a motion to accept updated Confidentiality Policy. Megan Lichty seconds. Unanimously approved.

Borrowing Policy

- We have not had a Borrowing Policy in the past; we have relied on word of mouth. Sarah has drafted a new policy. Sue Clohecy makes a motion to accept a new Borrowing Policy. Megan Lichty seconds. Unanimously approved.

Monthly Reports

Friends Report

- Megan attended the Friends meeting. Books in Bloom was a successful event this year. The event made almost 9K. They are doing a survey to Friends about what worked and what did not to learn for next year.
- There was talk about the quilt raffle and selling raffle tickets at different summer events, such as end of summer reading bash.
- There was also a discussion about by-laws and possible modifications. They are still in discussions. Also, they are looking to do a donor event.
- They are not meeting in July. Next meeting: August 6.

Bills/Payroll Report

- The end of fiscal year payments are wrapping up.

Adjournment: Sue Clohecy makes a motion to adjourn. Megan seconds the motion. Unanimously approved. Adjournment at 7:31 PM.

Prepared by Erin Wormell on June 23, 2025
Next Meeting: August 25, 2025 at 7:00 PM