



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Monday, January 27, 2025

Present: Aimee Hamelin, Sue Clay, Kevin Moran, Sue Clohecy, Erin Wormell, and Library Director Sarah Cognata

Absent: Megan Lichty

Call to Order: Meeting called to order at 7:02 PM.

Adjournment: Sue Clohecy makes a motion to adjourn the regular session of the Library Trustees January meeting. Erin Wormell seconds. Unanimously approved. Adjournment at 7:03 PM.

Executive Session:

At 7:04 PM Sue Clay moved that an Executive Session be opened to discuss strategy with respect to litigation (Augeri v. Town of Georgetown, MCAD Docket No. 16C-2025-00433). Erin Wormell seconds the motion. Roll call vote: Sue Clohecy, aye; Sue Clay, aye; Kevin Moran, aye; Erin Wormell, aye; Aimee Hamelin, aye. Unanimously approved.

Discussion ensued.

At 7:07 PM, Sue Clohecy makes a motion to adjourn the Executive Session. Erin Wormell seconds the motion. Roll call votes of the trustees: Sue Clay, aye; Sue Clohecy, aye; Kevin Moran, aye; Erin Wormell, aye; Aimee Hamelin, aye. Unanimously approved.

Call to Order: Sue Clay makes a motion to open the regular meeting again at 7:08 PM. Sue Clohecy seconds. Unanimously approved.

Old Business:

Minutes:

- Sue Clohecy makes a motion to accept December 16, 2024 meeting minutes as submitted with the addition of the Friends meeting minutes. Kevin Moran seconds. Unanimously approved.

FY26 Budget:

- On 1/8/25, Sarah attended the Finance Committee meeting with Town Department heads. She specifically explained what would happen if the percentages for state certification are not met. Residents would not be able to borrow books from any library anywhere if the certification is pulled due to failure of compliance. An idea is presented that the Friends could hand out information about the override at the library book sale with stats, data, and programming info to display what the library offers the community.

Director's Report:

Staff News:

- Employee reviews are complete.

Library News:

- **Potential Children's Program Room:** Cathy will delay contacting architects until after May due to the budget ramifications of FY26. The Friends will be informed at the next meeting.
- **Cultural Council Grant:** The library has been awarded a Local Cultural Council Grant for \$600. The program is called: "Playful Engineering - Make or Break" and will be part of the reading program in the summertime.

Technology:

- **Assabet:** On 12/30, the Room Booking and Museum Pass Booking modules went live. The Event Calendar went live on 1/15. Both have been working smoothly.

Maintenance:

- **Heat Exchanger:** The new heat exchanger, HVAC RTU #1, was installed on 12/18/24. On 1/22/25, the invoice was submitted to the ARPA warrant cover sheet.
- **Fire Alarm Panel:** Fire alarm panel continued to act up. The booster panel was found to be the issue and was replaced by LW Bills on 12/27/24. Invoice was on the 1/22/25 bill warrant. Technician also noted that the control panel is near the end of life, and Sarah is waiting for the quote.
- **State Elevator Inspection:** Inspection happened on 1/22/25 and passed everything except for the phone line. The library was given a 90-day temporary certificate. Sarah has contacted Verizon on 1/24/25 to fix this. Once the work is completed, Otis Elevator will circle back with the state to complete the full certification.

Geocaching Request:

- The geocache has been installed in a book in the library! It is live on their website: www.geocaching.com/play. Staff have been informed and someone has already found it.

FY25 Budget:

- Staff is spending the budget swiftly. Circulation for Libby is great. Compared to FY24 we're a bit below on checkouts, but it is close.

Sue Clohecy makes a motion to accept the Director's Report. Erin Wormell seconds the motion. Unanimously approved.

Monthly Reports:

Friends Report:

- Friends approved funding to the Boston Children's Museum pass once more. The bulk of the meeting was about the upcoming Books in Bloom event. Annual appeal letter will be in February electric bill.

Bills/Payroll Report:

- All is well for FY2025 with respect to acquisitions and payroll.

Adjournment: Sue Clohecy makes a motion to adjourn. Erin Wormell seconds the motion. Unanimously approved. Adjournment at 7:36 PM.

Prepared by Aimee Hamelin on January 27, 2025
Next Meeting: February 24, 2025 at 7:00 PM.