



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Monday, December 16, 2024

Present: Aimee Hamelin, Sue Clay, Kevin Moran, Megan Lichty, Sue Clohecy, Erin Wormell, and Library Director Sarah Cognata

Absent:

Call to Order: Meeting called to order at 7:02 PM.

Old Business:

Minutes:

- Sue Clohecy makes motion to accept November 25, 2024 meeting minutes. Kevin Moran seconds. Unanimously approved.

Director's Report:

Local History:

- A flash drive has been made from the two boxes of microfilm and one box of microfiche containing vital records from 1636-1906 from Georgetown. The physical records have been returned as well. All records are now tiff/image only PDFs and are viewable on Sarah's computer and the Reference Desk computer.
- Georgetown Historical Society has been informed if they would like a copy.
- The cost was \$784.80 and will be paid via state aid funds when the invoice arrives.

Library News:

- **Potential Children's Program Room:** Sarah and Cathy met with Heather Backman, Library Building Specialist from the MBLC in September. They talked about moving a wall to expand the already existing Children's programming space to better suit their needs. Cathy has a list of architects from MBLC to contact. The Friends were told at their last meeting as they would likely help with costs to hire an architect. More info will be available as things progress.

Technology

- **MVLC Mobile App:** MVLC and the app provider, Communico, will be customizing the home screen content with us as well as facilitate self-checkout for patrons who use the app. The fees will be \$498 per year. Specialty and high-value items (hotspots, roku, garden tools, toys and games) will not be available for self-checkout as to maintain oversight.

Maintenance:

- The new heat exchange for HVAC RTU #1 will be installed on 12/18/24 if weather permits.
- Fire alarm panel has been acting up. The Fire Department and LW Bills were contacted and a technician was able to help temporarily, but the beeping has started again.

FY26 Budget:

- The town's Finance Committee sent Sarah some questions and she responded via email. She provided information regarding salary increases, the state's requirement to increase the budget in order to remain within certification, and the ramifications if not met.
- A meeting with the Finance Committee will happen in January.

Sue Clohecy makes a motion to accept the Director's Report. Megan Lichty seconds the motion. Unanimously approved.

New Business:

Geocaching Request:

- A boy and his mother asked Sarah on 12/2 about placing a geocache inside the library. Sarah reached out to other Massachusetts Library Directors to see if others allow this and many responded that it has not caused any issues, it doesn't affect the staff (beyond not weeding a hollowed-out book), and that it often draws in a new demographic of people in the community.
- Sue Clohecy makes a motion to allow a geocache to be placed within the library with the board's approval. Kevin Moran seconds the motion. Unanimously approved.

Monthly Reports:

Friends Report:

- Working on the Annual Appeal letter which will be included with the February electric bill. Voted to approve an additional bench on the library lawn, payment coming from the family. Cathy spoke with Friends about the potential Children's Program Room space. Further discussion on Books in Bloom and the need for volunteers. New slate of officers taking over in January. Gratitude made to Joan Chatterton and Betty Hastings for their years of service as Secretary and President.

Bills/Payroll Report:

- All is well for FY2025 with respect to acquisitions and payroll.

Adjournment: Sue Clohecy makes a motion to adjourn the regular session of the Library Trustees December meeting. Kevin Moran seconds the motion. Unanimously approved. Adjournment at 7:35 PM.

Executive Session:

At 7:36PM Sue Clay moved that an Executive Session be opened to discuss strategy with respect to litigation (Augeri v. Town of Georgetown, MCAD Docket No. 16C-2025-00433). Sue Clohecy seconds the motion. Roll call vote: Sue Clay, aye; Sue Clohecy, aye; Kevin Moran, aye; Erin Wormell, aye; Megan Lichty, aye; Aimee Hamelin, aye. Unanimously approved.

- Discussion ensued.

At 7:48PM, Sue Clohecy makes a motion to adjourn the Executive Session. Megan Lichty seconds the motion. Roll call votes of the trustees: Sue Clay, aye; Sue Clohecy, aye; Kevin Moran, aye; Erin Wormell, aye; Megan Lichty, aye; Aimee Hamelin, aye. Unanimously approved.

Prepared by Aimee Hamelin on December 16, 2024
Next Meeting: January 27, 2025 at 7:00 PM.