



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Monday, July 15, 2024

Present: Chris Laut, Aimee Hamelin, Sue Clay, Megan Lichy, Kevin Moran, and Library Director Sarah Cognata

Absent: Sue Clohecy

Call to Order: Meeting called to order at 7:01PM.

Old Business:

Minutes:

- Megan Lichy makes motion to accept June 24, 2024 meeting minutes with corrections. Kevin Moran seconds. Unanimously approved.

Trustee Vacancy Discussion:

- No movement, although library staff have a lead.

Director's Report:

Staff News:

- Part-time Reference Librarian position - Six applicants total. Reached out to two and interviewed one.
- Director Sarah Cognata agreed to accept the MVLC's Executive Committee position of Member at Large for FY2025.
- Director Sarah Cognata will be on vacation from July 22nd - 29th.

Summer Reading Programs:

- Children's – 141 kids signed up so far (last year's signups: 254)
- Teens – 26 teens signed up so far (last year's signups: 21)
- Adults – 69 adults signed up so far (last year's signups: 89)

Lobby Bookshelves:

- Currently in production.

CPC Project (Storage Attic Renovation for Georgetown Historical Society):

- Funds now available. Received another quote significantly lower than the other quote we had.

FY2024 Circulation Statistics:

- Circulations and visits - FY2024 surpassed FY2023

Chris Laut makes a motion to accept the Director's Report, Megan Lichy seconds motion. Unanimously approved.

New Business:

August 2024 Trustee Meeting:

- Request from Trustee to Change Meeting Date - Sue Clohecy is unable to attend the next meeting.
- Tentative date: August 12 at 7PM.

Part-Time Reference Librarian Position:

- Discussion - After reviewing applications for the position, two applicants warranted interviews. One applicant did not respond to Director Sarah Cognata's request for an interview. The other applicant was interviewed and agreeable to the hours of the position: Mondays and Wednesdays 12-8 for a total of sixteen hours as described in the position proposal. Director Sarah Cognata reached out to the applicant the following week after the interview to inquire about references. The applicant informed the Director that another position arose and the applicant decided to take the other position.
- Director Sarah Cognata will have Town Counsel draft a letter given the situation with respect to best efforts to accommodate the current position.

Monthly Reports:

Friends Report:

- No Friends meeting in July. The Friends will meet in August to discuss upcoming book sale and efforts to update the by-laws.

Bills/Payroll Report:

- All is well as we begin FY2025 acquisitions and payroll.

Adjournment: Chris Laut makes a motion to adjourn; Megan Lichty seconds motion. Unanimously approved. Adjournment at 7:35PM.

Prepared by Chris Laut on July 15, 2024

Next Meeting: August 12, 2024 at 7:00 PM.