



Board of Trustees  
Georgetown Peabody Library  
2 Maple Street  
Georgetown, MA 01833

**MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING**  
**Wednesday, June 7, 2023**

**Present:** Sue Clay, Chris Laut, Sue Clohecy, Kevin Moran, and Library Director Sarah Cognata

**Absent:** Aimee Hamelin, Megan Lichty

**Call to Order:** Meeting called to order at 7:02 PM.

**Old Business**

**Minutes:**

- Sue Clohecy makes a motion to accept the May 10, 2023 meeting minutes. Kevin Moran seconds. Unanimously passed.

**Construction Fund Donation Sign:**

- The sign is almost complete. It will not be completed by the time Sarah Cognata goes on maternity leave. Michele Augeri will oversee the project going forward, including installation.

**Director's Report**

- Sarah Cognata passed out the MBLC Trustee Pocket Guides to all of the Trustees.

**Preservation Assessment Grant:**

- James Reid-Cunningham, a professional bookbinder and conservator, will be reviewing our collection on June 16 and may need additional onsite visits TBD. He usually provides his final assessment two weeks after review.

**Summer Programs:**

- The programs for kids, teens, and adults begin on Monday, June 12, and ends on Friday August 25. Participants log their hours and activities in the Beanstack software.
- Funding is through a grant by the MLS/MBLC. After this year, we will have to pay \$591/year over a three-year period to use Beanstack.
- Programming includes concerts on the lawn, in-person programming, and take-and-make activity kits.
- We will hold the Summer Reading celebration on August 14.
- Summer Concert Flyers - Trustees will post at local establishments.

**Wi-Fi Network:**

- We are getting notices of infringement from Comcast. Tom from MVLC has put on DNS filtering, which we hope will eliminate illegal downloads. If it happens again, we will reach out

to MVLC to see if there is more we can do.

**Newspapers:**

- Someone has been stealing our Sunday Boston Globe. Trustees will try to stop by on Sunday mornings and put the paper in the book return.

**EV Charging Stations:**

- The EV chargers are working.

Sue Clohecy makes a motion to approve the Director's Report. Chris Laut seconds. Unanimously approved.

**New Business:**

**FY2022 Town Annual Report:**

- Sarah Cognata provided the Library report to the Town for FY2022. It will be in the Town Annual Report soon.

**Monthly Reports:**

**Friends Report:**

- They will not meet in July, but will meet on Tuesday, August 1.
- The book nook is looking a little sad. They will allow patrons to drop off on Tuesday, July 11.
- They will purchase banners and nametags for marketing/advertising purposes to show during the book sale and when they attend different events.
- Book Sale will start on Thursday, September 14 through Monday, September 18. The Friends are able to extend the book sale due to Thursday openings.

**Bills/Payroll Report:**

- Kevin Moran stated that there are many Ingram invoices.
- Kevin Moran showed Trustees crystal books displays for retiring trustees. Kevin suggested also offering flowers when we present them to retiring trustees.

**Adjournment:** Meeting was adjourned at 7:39 PM.

Sue Clohecy makes motion; Kevin Moran seconds. Unanimously approved.

Prepared by Chris Laut on June 7, 2023.

Next meeting: July 12, 2023 at 7PM.