



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Wednesday, February 8, 2023

Present: Michelle Brock, Kevin Moran (via Zoom), Mary Saunders, Sue Clay, Chris Laut, Sue Clohecy (via Zoom), and Library Director Sarah Cognata

Absent: None

Call to Order: Meeting called to order at 7:06 PM.

Minutes: Sue Clay makes a motion to accept January 11, 2023 minutes with amendment. Sue Clohecy seconds. Unanimously approved.

Old Business:

FY2024 Budget:

- Director submitted FY24 budget on ClearGov. Director Sarah Cognata met with Finance Committee and discussed the current and future budget. It went well. No word on when the budget presentation will be.

Staff Continuing Education Funding – Discussion and vote on proposed policy:

- Trustees reviewed the proposed policy. Trustees made minor amendments to policy as well as the application form for professional development. The funding for this will come from State Aid. Trustees will decide funding based upon budget. Mary Saunders makes a motion to adopt corrected procedures and application. Sue Clohecy seconds. Unanimously approved.

Director's Report

- **Interior Painting:** Todd Clark looked at the lobby and bathroom for painting. He will perform the job in late February or March.
- **Elevator Inspection:** The elevator phone line was not working during the inspection. State will re-inspect in 90 days.
- **Staff reviews:** Staff annual reviews will be conducted this month.
- **EV Charging Stations:** Still need to work on wiring in the electrical room for service to be available.
- **Statewide eCard Project:** MVLC has created an ad hoc committee and they hope to complete the project by the end of the year.

New Business:

Thursdays Opening in April – Discussion on communication to public:

- Opening is Thursday, April 6. Sarah Cognata is updating brochures and signs. She let the Friends know and they may host an opening party.
- Communication in local newspapers, in Library newsletter, and on Library website.
- Suggestions included placing notice of Thursday opening on the Georgetown Town Hall sign.

2023 Town Election Discussion:

- Michelle Brock will not seek reelection. Discussion on options ensued.

Monthly Reports:

Friends Report:

- Friends are working on a budget.
- They are thinking about focusing on donations as automatic membership to the Friends.

Bills/Payroll Report:

- The normal vendors were represented.

Adjournment: Meeting was adjourned at 8:03 PM.

Sue Clohecy makes motion; Sue Clay seconds. Unanimously approved.

Prepared by Chris Laut on February 8, 2023.

Next meeting: March 8, 2023 at 7 PM.