



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Wednesday, September 14, 2022

Present: Mary Saunders, Kevin Moran, Sue Clay, Chris Laut, Sue Clohecy, Michelle Brock, Betsy Moran (Georgetown Historical Society), and Library Director Sarah Cognata

Call to Order: Meeting called to order at 7:04 PM.

Minutes: Mary Saunders moves to approve with amendments; Sue Clay seconds to approve the August 10, 2022 meeting minutes. Unanimously approved.

Old Business:

Long Range Planning Discussion:

- Trustees review draft FY24-28 Long Range Plan and commend Library Director Sarah Cognata, the Long Range Plan Committee, the Library Staff, and members of the community who participated.
- Chris Laut makes a motion to approve the plan. Sue Clohecy seconds. Unanimously approved.

CPC Project Suggestion Discussion:

- Betsy Moran and Mary Saunders discussed Brocklebank Museum artifacts maintained in a less than stellar environment. Opportunity to move artifacts to the Library, which is climate controlled.
 - Make a museum-quality database, including description and location.
 - Maintain more delicate artifacts at the Library by finishing out a storage space on the third floor.
- Mary Saunders moves to make a proposal to the CPC to apply for funds sufficient to finish portion of Library for storage of Georgetown Historical Society and Library artifacts. Sue Clay seconds. Unanimously approved.

Director's Report:

Staff News:

- Twelve applicants for Circulation Librarian. We are interviewing. No choices, yet.
- Sarah conducted Kyle's 90-day review. His work hours will shift due to school schedule.

Programs:

- Staff are looking forward to beginning programs (i.e. Story Times, Book Clubs, etc.) we held pre-pandemic.

Summer Reading Stats:

- Children's – 244 kids signed up (last year's signups: 253)
- Teens – 21 teens signed up (last year's signups: 26)
- Adults – 59 adults signed up (last year's signups: 65)

Town Shared Maintenance/Cleaning Services:

- The idea has been tabled for now. Director Sarah Cognata is looking at options.

Sue Clay moves to accept Director's Report; Sue Clohecy seconds. Unanimously approved.

New Business:**Wage Classification Study:**

- Town has not moved for a Fall Town Meeting to upgrade salaries of Library Staff.
- Trustees will send a letter to Select Board to request to speak at the next meeting concerning Wage Classification Study and next steps.

Monthly Reports:**Friends Report:**

- Book sale preparation is ongoing. There are not enough volunteers for Saturday.

Bills/Payroll Report:

- Many orders from Ingram. The usual books, gas, water, and database renewals.

Adjournment: Meeting was adjourned at 8:36 PM.

Sue Clohecy makes motion; and Sue Clay seconded. Unanimously approved.

Prepared by Chris Laut on September 14, 2022.

Next meeting: October 12, 2022 at 7 PM.