



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING
Wednesday, June 8, 2022

Present: Sue Clohecy, Mary Saunders, Kevin Moran, Sue Clay, Chris Laut, Michelle Brock, and Library Director Sarah Cognata

Call to Order: Meeting called to order at 7:05 PM.

Minutes: Sue Clay moved; Sue Clohecy seconded; to approve the May 11, 2022 minutes. Unanimously approved.

Old Business:

Long Range Planning Discussion:

- 81 responses to survey so far. Survey notices plastered all over town. No respondents under 18, however. Open until July 1st.

Director's Report:

Maintenance:

- Eaves in front of the old Library are painted. They look great.
- Other potential maintenance: bricks on the old part of the building may need to be power washed.

ARPA Community Grant:

- We did not receive the grant to fund a permanent StoryWalk on the library lawn
- At the Library Friends meeting, the Library and Friends agreed to split costs, as long as the Garden Friends agree to also contribute.

Wage Classification Study:

- No update

Computers:

- Staff computers were 6+ years old. The Chelmsford Library was surplusng computers. Library Director Sarah Cognata was able to replace seven computers for free from Chelmsford. The Circulation Desk computers are already implemented and staff notice a difference in speed.

Summer Reading Programs:

- Trustees reviewed flyers. Starts on Friday, June 17th and ends Friday, August 12th for adults, kids, and teens.
- The Library will run in-person programming, such as concerts, and virtual programming.

FY2022 Budget:

- Staff will expend book materials budget.

Staff News:

- Vacation - people are taking time before the end of the fiscal year.
- Kyle Coston has started as the Teen Librarian.

Director's Report: Sue Clay makes motion; Sue Clohecy seconded; to accept the Director's Report. Unanimously approved.

New Business:**Library Director Contract:**

- Only dates have changed since the last contract.
- Trustees signed three copies on June 8, 2022: one for Georgetown; one for Library records; one for Library Director Sarah Cognata.

Town Annual Report:

- Trustees reviewed all the great things the Library did in FY2021.

Monthly Reports:**Friends Report:**

- Two yards of loam will be delivered to the Library. Mary Saunders will send out an email for a time to spread the mulch.

Bills/Payroll Report:

- Sue Clay signed payroll. Two weeks ago all the bills were from Ingram.
- Sarah Cognata on vacation next week and will have bills available early.

Adjournment: Meeting was adjourned at 7:33 PM.

Sue Clohecy moved; Sue Clay seconded. Unanimously approved.

Prepared by Chris Laut on June 11, 2022.

Next meeting: July 13, 2022 at 7 PM.