



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING
Held on Zoom during Coronavirus Shut-down
Wednesday, January 13, 2021

Present: Mary Saunders, Michelle Brock, Sue Clay, Sue Clohecy, and Children's Librarian Cathy DeWitt

Absent: Kevin Moran, Chris Laut

Call to Order: Meeting called to order at 7:09 PM

Minutes: Sue Clohecy moved to accept the December 9, 2020 minutes as amended (change Chief Hatch to Officer Hatch). Mary Saunders seconded. Unanimous approval.

Old Business:

COVID-19 Discussion:

- Only several people a week using the library for in person services that are currently available.
- The Library will remain using the same protocols until further notice.

History Room cabinets:

- Michele Augeri sent another letter to Mike Farrell, Town Administrator to sign the contract and to send the money to pay the Premier Builders as the project is now done. Sarah returns on Tuesday, January 19th, so she will help follow up on payment.

Phone System:

- Verizon phone lines are still a problem. The portable phone on the circulation desk is not working consistently and the fax line doesn't work and it often takes multiple tries to make an outgoing phone call. Only one phone line works when someone is calling in, so anyone else calling in gets a busy signal.
- Ruth Shores has been working with Verizon and Partners Technology to try and get them fixed. Neither side can find out the reason why they aren't working. Ruth will continue to pursue this issue.

Roof Leak:

- Nothing new to report.

Directors Report:

- The phone issue on the elevator has been resolved. The elevator state inspection will be January 22nd.
- Circulation has been steady averaging 40 pickups a day.
- Helping patrons with possibilities for book selection but still not having patrons come in to the library.
- Baker and Taylor are now taking about a month to process any of our book orders. We are hoping it will speed up a little bit more with the end of the holidays.
- The lights have all been replaced and everything is bright again.
- Bats were seen flying around a few weeks ago. Freedom has not closed door yet on exit points.

New Business:

Friends Report:

- Terry Palardy drove to Maine to bring flyers to Electric Company's biller for a Friends of the Library membership drive to be included in the next bill.
- Looking forward to time when book donations will be allowed again and then future book sales.
- PayPal can be used to pay membership dues through the library website.
- Books in Bloom postponed until next year.

Chris Laut and Kevin Moran are up for reelection.

Adjournment: Meeting was adjourned at 7:27PM.

Sue Clohecy moved; Sue Clay seconded. Unanimous approval.

Prepared by Michelle Brock on February 4, 2021.

Next meeting: February 10, 2021