



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Wednesday, November 13, 2019

Present: Michelle Brock, Chris Laut, Mary Saunders, Kevin Moran, Sue Clay,
Library Director Sarah Cognata

Absent: Sue Clohecy

Call to Order: Meeting called to order at 7:08 PM

Minutes: Chris Laut made a motion to accept the September 11, 2019 and October 9, 2019 minutes. Michelle Brock seconded. Unanimously approved.

Old Business:

Old Library Area:

- Tables have been moved to create a space near fireplace for soft seating.
- One study table needs to be eliminated so Trustees agreed to offer it to the town's youth center.

Outreach - Community Brochure, Postcard:

- Trustees examined the latest edition of the community brochure. Some edits suggested.
- Next step will be to bring it to a Selectman's meeting for their input.
- Sarah Cognata will inform Trustees of meeting date so they can attend.

Director's Report

Library Positions:

- Mary McHugh has accepted the Library Technician position. She starts November 25.
- Haley Hart has begun as Teen Librarian. She will complete her Master's Degree at Simmons this spring.

Computer/Technology Update:

- Tom from MVLC installed three computers that can only access the catalog at no cost. Old CPU units will be disposed.

Maintenance:

- Outdoor water faucet – Nunan's Plumbing is rescheduling

- Snow blower was tuned up by Dave's Blades.
- Septic tank will be pumped out by SOS Septic Service on Monday, November 18. Last pumping was in 2011.

MVLC News:

- Author Alerts feature is now available at no additional cost to GPL.
- No increase in Membership and eContent Assessments for FY2021

New Business:

FY2021 Budget:

- Trustees decided that Sarah Cognata send to the Finance Committee the Thursday hours budget proposal as requested including salary increases for personnel not including raises for director and pages.
- Trustees discussed wording of citizen's petition requesting Thursday hours to be distributed before meeting with Finance Committee about the budget in February.

Mobile Cabinet - Children's Room:

- Mary Saunders moved; Sue Clay seconded; Trustees approve purchase of additional shelving for the children's room for Easy Reader books from Tucker Library Interiors, the original supplier of our shelving, for \$2491.01 to be taken from State Aid. Unanimous approval.

Holiday Party:

- Tentatively scheduled for Friday, January 3 at Michelle Brock's house.

Friends Report:

- Friends will participate in Georgetown's Holiday on Main Street event on Saturday, December 7 by holding a holiday book sale in the library during library hours.

Bills/Payroll Report:

- Kevin reported on bills and payroll.

Adjournment:

Meeting was adjourned at 9:35 PM.

Prepared by Mary Saunders on November 16, 2019. Next meeting: December 11, 2019.