



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Wednesday, August 14, 2019

Present: Michelle Brock, Chris Laut, Mary Saunders, Kevin Moran, Library Director Sarah Cognata

Absent: Sue Clay, Sue Clohecy

Call to Order: Meeting called to order at 7:05 PM

Secretary Minutes: Chris Laut moved to accept the July 10, 2019 meeting minutes with typo corrected. Mary Saunders seconded. Unanimously approved.

Old Business:

Old Library Area & Garden Tools:

- Action on old circulation desk and garden-tool lending tabled to next meeting.

Outdoor Faucet:

- Repair of outdoor faucet near the Children's Room discussed.
 - Quote from Francis Maroney for full replacement \$897.
 - Just the outdoor fixture was replaced last summer by Francis Maroney for \$336
 - Quote from Burke and Sons from Groveland much less, but may be for repair rather than replacement. Sarah to find out before next meeting.
 - Trustees decided to offer a split of the cost with the Friends, perhaps with the Friends paying \$400.

Director's Report

Computer/Technology Updates:

- Tom from MVLC installed 6 new computers, one at the reference desk and the rest in the Teen Room. Also, the staff modem was replaced by Comcast/MVLC.

Summer Reading Programs:

- Children's – 248 kids signed up: Cathy is still inputting sign ups so this # may change (last year's sign ups: 248).
- Teens – 81 teens signed up (has surpassed last year's sign ups of 60).

- Adults – 67 adults signed up (has surpassed last year's signs up of 56).

FY2019 Programs:

- Every measure meets or exceeds FY18 program numbers except that there were slightly fewer children and adult programs with somewhat lower total attendance for children, but not adults. Teens had many more programs and increased attendance.

Staff News:

- Sarah will be the Executive Liaison from MVLC to the Teen Roundtable Group which happens to be chaired by Emily. Next meeting at GPL.
- Michele will return from medical leave on 8/26. The week of August 12 and August 19, Michele will be working part time days to ease back into full time work.
- Linda Babeu has resigned as Library Technician in the Children's Room after 17 years. She will be missed. The position has been posted. 9-1 on Saturdays

New Business:

Town Emergency Heat/Cooling Center:

- Trustees discussed the possibility of designating GPL as a refuge in hot weather or when power is out in other parts of town. Sarah will bring it up at department heads meeting.

Outreach - Community Brochure, Postcard:

- Information brochure for Town of Georgetown
 - An objective for one of the goals for this year is to produce such a brochure.
 - Sarah has modified one from Amesbury.
 - Trustees are to each go over it carefully and make suggestions to Sarah before the October Trustees meeting.
- Sarah showed Trustees a postcard to be sent as welcome message to new residents of Georgetown, part of outreach to community.

Friends Report:

- Friends' Report - disposal of books not suitable for book sale becoming difficult.

Bills/Payroll Report:

- Kevin Moran reported on bills and payroll.

Adjournment:

Michelle moved (Kevin seconded) that meeting be adjourned at 8:15 PM.

Unanimously approved.

Prepared by Mary Saunders on August 21, 2019.

Next meeting: September 11, 2019.