



Board of Trustees  
Georgetown Peabody Library  
2 Maple Street  
Georgetown, MA 01833

**MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING**  
**Wednesday, July 10, 2019**

**Present:** Michelle Brock, Susan Clay, Susan Clohecy, Chris Laut, Kevin Moran, Mary Saunders, and Library Director Sarah Cognata

**Absent:**

**Call to Order:** Meeting called to order at 7:07 PM.

**Secretary Minutes:** Chris Laut made a motion to accept May 10, 2019 and June 12, 2019 meeting minutes with amendments. Sue Clohecy seconds. Unanimously approved.

**Old Business:**

**Rocking Chair Donation:**

- Beth Mabus and Beverly Knapp presented information and pictures on a chair that allegedly belonged to Charles Flanders, a frequent patron of the Library and author of several books on Georgetown. Chris Laut made a motion to accept the donation of the chair. Sue Clohecy seconds. Unanimously approved.

**AV System:**

- Install date for the new AV system is Thursday, July 11<sup>th</sup>. An electrician is not needed until after the install so Sarah will call Dan on Friday.
- Once the AV system is ready to go, the portable projector and Bluetooth speaker will be located behind the Circulation Desk. The goal is to have them cataloged so they can circulate, another addition to our "Library of Things"!

**Old Library Area:**

- The old circulation desk has been declared surplus. Chris Laut is looking into who may like the desk.

**Garden Tools:**

- This project is on hold until Michele returns.

**Director's Report:**

**Computer/Technology Updates:**

- Sarah has ordered computers to replace the Teen Room computers and the Local History Room Computer; a total of 6 computers will be installed in August. The money for this order (\$4530.90) will come out of the materials budget.

### **Staff News:**

- Antonia (Toni) Nakarsugawa is the new Library Page.
- Michele had surgery on Tuesday, July 9<sup>th</sup> and will be out for the duration of July and August. Ruth and Sarah will switch off and cover the Reference Desk. Jodi is working extra hours on Tuesdays. Both Ruth and Jodi are covering some extra hours on Fridays as well.

### **New Business:**

#### **New Officers:**

- Sue Clohecy made a motion to elect the following Officers for FY 2020:  
Chairperson: Kevin Moran  
Vice Chairperson: Christ Laut  
Secretary: Susan Clay  
Treasurer: Susan Clohecy  
Historian: Michelle Brock  
Friends Liaison: Mary Saunders  
Chris Laut seconds. Unanimously approved

#### **Outdoor Faucet:**

- The outdoor faucet near the garden is leaking again. Steve from Francis Maroney was here on July 8<sup>th</sup> to check it out. He is ordering a repair kit, which will take a week to arrive. If that does not work then Steve will have to fully replace and cut a hole in the wall. Steve will give a quote to Sarah.

#### **FY20 & FY 21 Action Plans:**

- Mary Saunders made a motion to accept FY2020 Action Plan. Michelle Brock seconds. Unanimously approved
- Mary Saunders made a motion to accept FY2021 Action Plan. Michelle Brock seconds. Unanimously approved

#### **Library Lawn Event Request:**

- Jeff Grove would like to use the sitting area behind the Library on the afternoon of August 17, 2019 from 2-5pm. This is a puzzle hunt event similar to MIT's Mystery Hunt, only mobile.
- There will be approximately 180 people attending. A maximum of 30-35 people will be on the library grounds at any given time since people will go through the event at different rates. There will be someone from the event organization on site the whole time.
- The groups will be traveling together in vans, so overall it will not bring a lot of parking traffic. The puzzle for the library location will consist of 3 freestanding bulletin boards. The event is insured. Everyone involved in running the event are volunteers and the event isn't making money.
- Sarah will notify the police department about the event.
- Chris Laut made a motion to approve this event. Sue Clohecy seconds. Unanimously approved

#### **Adjournment:**

Michelle Brock moved (Kevin Moran seconds) that the meeting be adjourned at 8:40 pm. Unanimously approved

Prepared by Susan Clay on July 14, 2019. Next meeting is on August 14, 2019