



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING
Wednesday, September 12, 2018

Present: Michelle Brock, Susan Clay, Sue Clohecy, Chris Laut, Kevin Moran, Mary Saunders, Library Director Sarah Cognata

Absent:

Call to Order: Meeting called to order at 7:10 PM

Secretary Minutes: Chris Laut made a motion to accept August 8, 2018 meeting minutes as amended. Kevin Moran seconds. Unanimously approved.

Old Business:

Slate Roof:

- The slate roof repairs are complete. The old skylight was removed and filled in with plywood and new slate.

Security System:

- The security system installation is complete. Staff members have their own individual codes to arm and disarm the building.

FY 2019 Budget:

- Sarah is still waiting for confirmation of the FY2019 budget, July 1st on.

Baker Adams Scholarship:

- Michelle Brock received an email from Felicia Small clarifying the Trustees signature on the annual Scholarship.

Tile Wall Shelving Units:

- Sarah is looking for more options for the tile shelving units.

Director's Report:

- Technology Support
 - MVLC is implementing a PC Support System Plan
 - MVLC will buy and set up computers with Internet browsers, Microsoft Office, and Deep Freeze Cloud.
 - We would only have to pay for the computers and access to Deep Freeze Cloud.
 - MVLC would be able to issue computer updates on their end if we work with them in the set up.

- Useful is another option, suggested by Michele. Useful saves libraries money by powering multiple desktops through one server using energy conserving zero client devices. It includes a full suite of public computing features such as print and time management as well as all the end user software needed for patrons. Managed through the cloud by Useful, it requires no local IT management.
 - Tyngsborough's computers run on Useful so Sarah reached out to their Library Director to get her take on it.
 - Sarah has also emailed Useful to get some pricing options.

New Business:

Library Director Contract

- Kevin is looking into a contract for the Library Director and will report back at the next meeting.

Internet Policy:

- Mary Saunders made a motion to accept the changes to the Internet Policy as requested by the Library Director. Susan Clay seconds. Unanimously approved.

Friends Report:

- Mary Saunders read the minutes from the Friends of the Library meeting, September 4, 2018, to the Trustees.
- The Friends do a wonderful job of supporting the Library, Thank you for funding the summer programs.

Adjournment:

Susan Clay moved (Mary Saunders seconded) that meeting be adjourned at 8:41 PM. Unanimously approved.

Prepared by Susan Clay on September 23, 2018. Next meeting: October 10, 2018