



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING
Wednesday, July 11, 2018

Present: Kevin Moran, Chris Laut, Sue Clohecy, Mary Saunders, Susan Clay, Michelle Brock, Library Director Sarah Cognata

Absent:

Call to Order: Meeting called to order at 7:11 PM

Minutes: Chris Laut made a motion to accept June 13, 2018 meeting minutes. Sue Clohecy seconds. Unanimously approved.

Old Business:

Slate Roof:

- The slate roof repairs will be starting once the signed contract is sent back.

Security System:

- Sarah and Paul from Wayne Alarm did a walk through the building for the upcoming security system on July 9th. Installation begins on Monday, July 23rd.

FY 2019 Budget:

- FY2019 Budget was reviewed. Sarah and the pages received an increase.
- Sarah will check budget in August to see if the line items are the same but may have to wait until September to see line item changes.

Baker Adams Scholarship:

- Michelle Brock is asking Carol Jacobs for a copy of the papers she signed at Penn Brook School for the Baker Adams Scholarship.

Director's Report:

- The Library Tile plaque and the Community Room/Teen Room Plaque are up thanks to Jim Saunders.
- MVLC was at the Library on July 2nd replacing the library's Network Router. They are going to all 36 Libraries with this router replacement project.
- National Resources/Local Resources sign will be posted in all library bathrooms next week.
- Summer Reading Programs:
 - Children's: 199 kids signed up so far.

- Teens: 57 teens signed up so far.
- Adults: 43 adults signed up so far.
- **Staff News:**
 - Emily attended a Positive Youth Development Training on June 27th at the Holiday Inn Suites in Peabody. The training focused on how to use youth engagement power to empower youth to make healthy decisions and talks about specific ideas and practices you can easily implement to make a difference.
 - Michele has undertaken a huge cataloging project in the Children's Room with assistance from Jodi and Grace McGrail, a teen volunteer. Catalog records have been cleaned up and organized so that all item in the Children's Room are easier to locate for both staff and patrons.
 - Cathy was a Georgetown SEPAC's Shining Star 2018 Award recipient. The award winners were selected by the Special Education Parent Advisory Council (SEPAC) Parents of Georgetown, who were all invited to submit a description of how nominees have gone above and beyond the call of their positions. These SHINING STARS have excelled in teaching, serving, supporting, helping, reaching out to, and inspiring our children with special needs over this last school year. In short, this award seek to honor those who are making an outstanding difference.
- Sarah gave the Trustees a copy of the FY 2018 and FY2019 Action Plan to review. We will discuss this at the August meeting.

New Business:

YASLA Symposium Request:

- Emily Havey informed the Trustees about the YALSA symposium being held in Salt Lake City, Utah on November 2-4, 2018. This is a conference solely for young adult librarians. The theme is "Zeroing In: Focusing on Teen Needs."
- A motion was made by Sue Clohecy to send Emily to the conference contingent on funding. Mary Saunders seconds. The Trustees unanimously approved contingent on funding. Emily is looking into several possibilities.

Friends Report:

- The Friends did not meet in July so there was no report.

Adjournment:

Kevin Moran moved (Chris Laut seconded) that meeting be adjourned at 9:05 PM. Unanimously approved.

Prepared by Susan Clay on August 5, 2018. Next meeting: August 8, 2018