



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEES MEETING
Wednesday, October 11, 2017

Present: Mary Saunders, Sue Clay, Michelle Brock, Chris Laut, Kevin Moran, Sue Clohecy, Library Director Sarah Cognata

Absent:

Call to Order: Meeting called to order at 7:00 PM

Minutes: Chris Laut makes motion to accept the September minutes as amended. Michelle Brock seconds. Passed unanimously.

Old Business:

Tile Wall Completion:

- Bill Hastings presented a proposal for Valant Plastering providing a fiberglass mesh on tile wall which will cover whole surface. Then will plaster over it. Will take 3 to 4 hours. Bid is for \$450. Mondays or Wednesdays in the morning would be preferable. Could come during regular hours. Still need to paint.
- Trustees approve contingent on funding from the Friends.

Slate Roof:

- Meadows Construction has received the proposal for the drone survey. They have not responded to provide a date.
- Gloria on Historical Commission. We would need a letter of support from Historical Commission because of the date of the slate roof. May be able to spot repair.

Director's Report:

- Grant money has not been deposited, yet. Emily has started and sent contracts out to the presenters.
- Website Award: Back in March, presented our website to the Mass Library Association Public Relations Award. Placed second.
- Library Technician position has been posted. Definite hours are Tuesdays, but some added hours on Saturday.

- Staff News: All members attended ALICE training. Staff recertified in CPR training. Emily will host MVLC Teen Roundtable at the Library
- Circulation - 11% increase. Overdrive continues to increase. Continue to send out more to other libraries and Georgetown residents are going to other libraries less.

New Business:

Library Confidentiality Records Policy:

- Director proposes new policy regarding confidentiality for releasing children's records.
- Sue Clohecy made a motion to approve Library Confidentiality Records Policy. Mary Saunders seconds. Motion passes unanimously.

Friends Report:

- Have around \$5K. No more GOAL money. Likely to take on Country Gardener's money. They are dissolving. Will get around \$7K to spend on gardening programming and upkeep of the Library gardens.

Pay Raises for Library Staff:

- Budget proposal is for late December for FinCom. Would need to make a request to Selectmen. Get on Selectmen's' agenda for increase in salaries. Speak to Town Clerk about options such as a citizen's petition.
- Director will send report on salaries for comparative purposes.

Adjournment:

Chris Laut moved (Sue Clohecy seconded) that meeting be adjourned at 8:05 PM. Motion passes unanimously.

Prepared by Chris Laut on November 13, 2017.
Next meeting: November 15, 2017