



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING

Wednesday, March 8, 2017

Present: Sue Clay, Michelle Brock, Chris Laut, Mary Saunders, Sue Clohecy, Kevin Moran
Library Director, Sarah Cognata

Guest: Dave Schofield, Georgetown Electric Department Manager

Call to Order: Meeting called to order at 7:08 PM

Minutes: Chris Laut moved to accept the February minutes as submitted. Sue Clay seconded.
Unanimous approval.

Old Business:

Art Tile Wall:

- One 12" by 12" tile remaining. Rose Deler says shipping late next week.
- Bill and Betty Hastings, Michelle Brock, Sue Clay, and Kevin Moran laid out all tiles on template in attic to plan placement of tiles.
- Trustees discussed framing the installed tile section with wood to set it off and to finish the edges.
- May need 8 more 2X6 tiles.

Spring Cleaning:

- Sarah Cognata presented list of tasks Atlas Cleaning Company specifies as weekly, monthly, and quarterly.
- Trustees discussed asking Atlas to move "Clean & sanitize computer desks and work desks" from monthly to weekly.
- Moved date of spring cleaning to Sat., Apr. 1 at 12:00 noon.

Solar Power Installation at Library:

- Dave Schofield briefed Trustees on feasibility of solar power for the library.
- His advice: Because the electric rate structure in Georgetown is so low, cost savings to the library would be low if at all. Installation, upkeep, and dismantling are all expensive.
- The nature of State assistance to solar is changing and is directed exclusively to large

power suppliers, not small municipal systems.

- New rates from Georgetown expected soon. Will be based on metering of highest 15 min. of daily consumption since that is the capacity the Electric Company must have available. Library rates may go up.
- Sarah Cognata to contact solar installers to ascertain cost of a system at GPL.
- If around \$100,000 then she is to begin EBSCO grant application process.

Fire Alarm Company:

- Michelle Brock mentioned that the Congregational Church uses Keane Fire and Safety
- LW Bills to come Friday.

George Peabody Portrait:

- To be returned, finished, at 2 PM on Friday, March 10.
- Delivery charge of \$300 to be paid by Friends of the Library
- Trustees debated merits of professional hanging of portrait.
- Sue Clay proposed (Kevin Moran seconded) using State Aid funds up to \$500 to cover cost of installation by Oliver Bros. (projected to be between \$300 and \$500.) Unanimous approval

Solar Lights for the Outside GPL Sign:

- Michelle Brock reported that Penn Brook sign has solar lights purchased online from Home Depot.
- Sue Clohery moved (Kevin Moran seconded) that Michelle spend up to \$150 from State Aid to purchase a solar light for the side of the sign that needs lighting. Unanimous approval.

Third Floor Storage Room (Attic):

- Larry Ogden, structural engineer, agreed to come by the library and look.
- Sarah Cognata found minutes of the Nov. 17, 1993 Trustees meeting at which Larry Ogden told the trustees that the floor joists prove insufficient to bear weight of loaded book shelves.

New Business:

Memorial Plaque to honor Rick Palardy:

- To be purchased by Friends of the Library.
- Trustees and Director concur with Friends that placement just outside the Community Room to the right of the door would be best.

Roof Repair:

- Kevin Moran moved (Sue Clay seconded) we accept the Aulson Company LLC quote for \$650 for repair of roof at leak site to be taken from Peabody Fund. Unanimous approval

Carpet Cleaning:

- Carpets last cleaned in Feb. of 2015.

- Recommended it be done after Books in Bloom, April 29.
- Trustees discussed doing carpets yearly.
- Three proposals received.
- Chris Laut moved (Michelle Brock second) Library engage Dave's Carpet and Rug Cleaning Company to clean carpet throughout the library for \$2015, money to be taken from State Aid. Unanimous approval.

Director's Report:

- Finance Committee says possibility of a level funded FY2018 budget with 1.5% salary increase.
- Trustees examined and discussed web site usage report
- Book circulation was up again last month. (8% increase).
- Sarah Cognata is tracking Community Room usage by teens - steady use by 4 (on one day) to 10-17 teens usually.
- LSTA Grant - first draft submitted, awaiting comments, final draft due April 7th.

Adjournment:

Sue Clay moved (Chris Laut seconded) that meeting be adjourned at 9:11 PM

Prepared by Mary Saunders on March 10, 2017.

Next meeting: April 12, 2017