



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEE MEETING
Wednesday, April 12, 2017

Present: Sue Clohecy, Michelle Brock, Sue Clay, Chris Laut, Kevin Moran, Library Director, Sarah Cognata

Absent: Mary Saunders

Guest: Bill Hastings

Call to Order: Meeting called to order at 7:06 PM.

Minutes: Chris Laut moved to accept the March minutes with one change (King Fire to Keane Fire). Michelle Brock seconded. Unanimous approval.

Old Business:

Tiles:

- Bill Hastings brought a piece of cherry wood to show us how it would look with the existing wood above the tiles. It was a good match.
- Bill also made a sample of the side piece that would frame the tiles.
- After much discussion Bill will adjust the side columns that will frame the tiles.
- The Trustees appreciate the work Bill has been doing for the framing.
- Rose Deler hopes to send the last tile very soon.
- Michelle reported that Bill Begin has been very busy and has not returned her calls. She will be looking for other people who would be willing to complete the tile wall. Thank you Michelle for your hard work on this project.

Spring Cleaning:

- Done after Books in Bloom. The Trustees will help the staff when they are available.

Solar Panels:

- Sarah has spoken at length with John Lawrence from Revision Energy and at this time it is not feasible to move forward on this project. It will be revisited in several years.

Roof Repair:

- The Aulson Company, LLC repaired the roof over the adult fiction section that has some visible water damage. They found some holes in the flat roof as well as some questionable areas on the slate.
- The inside area was patched up by Todd Clark on March 20th. Sarah will watch to see if it continues to leak and damage the inside.
- Todd seems to think the areas underneath the slate roof will continue to get damaged so we may have to look in getting the entire slate roof replaced.
- The Trustees advised Sarah to start investigating CPC for a new slate roof.

Carpet Cleaning:

- Done on May 11, 2017.

Third Floor Storage Area:

- Waiting for Larry Ogden
- Mary Saunders, Chris Comiskey and Lou Harrold started going through some things in the storage area.
- Mary Saunders will start going through things in the Local History Room.

New Business:

Friends Report

- Books in Bloom is on April 29th from 6:30 to 9pm.

Memorial Plaque to honor Rick Palardy:

- The Memorial Plaque to honor Rick Palardy will be purchased by the Friends of the Library.
- The Plaque will be mounted on the right-hand side of the door as you enter.

10 Year Anniversary Addition

- The 10th year anniversary of the addition will be celebrated in September. Sarah is looking into several events.

Director's Report:

- FY18 Budget was approved by the Finance Committee (Option A - \$333,045). This means 1.5% salary increase and increases in our energy, maintenance, network charges, book budget, and library & office supplies line items.
- Fire Alarm Company – LW Bills came to the Library on March 22nd to survey the building. Sarah received the quote – Fire Alarm \$225 and sprinkler service \$350.
 - A motion was made by Chris Laut to sign the contact with LW Bills for \$ 575 and to terminate the old company, Quality Fire. Michelle Brock seconded the motion.
- The maintenance list is down to 3 items, Kevin and Chris will complete them.
- MBLC grant – Emily submitted the LSTA grant on April 7th and she should hear in July if we are awarded the grant.
- The Community Room has been in constant use since it opened.

- Book circulation was up again last month.
- There has been a problem with students parking in GPL parking spaces during the day. Sarah will call the school and have administration remind the students not to park there.
- There also has been a problem with parking from the funeral home in front of employee parking spaces when the Library is open.
- The last snowstorm plowing created a mess on the front grass. Sarah is going to ask Peter Durkee to rake out dirt.

Adjournment:

Chris Laut moved (Michelle Brock seconded) that the meeting be adjourned at 8:35 PM.

Prepared by Susan Clay on April 22, 2017.

Next meeting: May 10, 2017