



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEES MEETING
Wednesday, November 15, 2017

Present: Mary Saunders, Sue Clohecy, Michelle Brock, Chris Laut, Library Director
Sarah Cognata

Not Present: Kevin Moran, Sue Clay

Call to Order: Meeting called to order at 7:05 PM

Minutes: Chris Laut makes motion to accept the October minutes as amended. Sue Clohecy seconds. Passed unanimously.

Old Business:

Tile Wall Completion:

- Tiles will be completed on 11/16/2017. Tiler has fixed broken tile, although crack is visible.
- Mary S. proposes we give artists credit for work. Tiles created by Marion Grebow and Rose Deler. Some sort of plaque. Place Rose's name first. Framing by Bill Hastings and Chris Roop.
- Plastering will be done in a couple of weeks.

New Display Case:

- Will go into teen area. Director will call fire department to see if they can move it to second floor as it is resting in the vestibule.

Slate Roof:

- Meadows Construction came October 20th and flew drone over the roof. Report ready later this week. Sent request form into CPC. They said it was eligible for funding under CPA. Project review in front of CPC Jan. 16, 2018.
- Once we obtain report from Meadows Construction, Director will forward project application to CPC and the Historical Commission as we need Historical Commission's recommendation for approval.

Director's Report

- Grant money has arrived. Emily Havey used some grant money for pumpkin craft and will use for video games and other programming in spring.
- State aid of \$5,258.99 will come in a few weeks. Second payment comes in April or May 2018.
- Library Technician position filled. Jodi Slomsky started last week. Her hours are 6-8 on Tuesdays and some Saturdays beginning in January 2018.
- Dave's Blades tuned up snow blower.
- Security cameras and alarm system: CIP met on 11/8 and recommended approval of funding for FY 2019. Need to see how town budget goes to see if CIP money will be approved.
- Circulation: 17% increase in October.
- Library Road Signs: Director still needs to purchase a few more signs and provide them to Highway Department. They will take old ones down first.

New Business

Holiday Party:

- Mary Saunders will hold event. Friday Dec. 8th is optimal for staff. Start at 6 p.m. Will do a Yankee Swap with \$20 at upper limit. Staff doesn't need to bring anything. Trustees are hosting and will coordinate food.

Friend's Report:

- Funded Museum of Fine Arts museum pass.
- Spot event brought in \$390. Friends plan on doing it again in spring.
- Have date set for early March 2018 for Flatbread. Will advertise at Flatbreads for book sale.

Salaries:

- Director reviewed other town employees to show how little Library staff is making. One staff member is looking for another job as the staff member is not making enough money. Library doesn't have budget guidance from town, yet. Will need to get on Selectman's agenda. In every instance, whether Library compares itself to other libraries by population of town, MVLC, Essex County, or to other town employees, the Library staff are underpaid. Director will advocate for at least a 10% salary increase.
- To do: Michelle Brock will send Director's updated data to Town Manager and specifically request pay raise for staff. Get on Selectman's agenda.

Adjournment:

Mary Saunders moved (Sue Clohecy seconded) that meeting be adjourned at 8:20 PM. Motion passes unanimously.

Prepared by Chris Laut on December 8, 2017.

Next meeting: December 13, 2017