



Board of Trustees
Georgetown Peabody Library
2 Maple Street
Georgetown, MA 01833

MINUTES OF THE GEORGETOWN PEABODY LIBRARY TRUSTEES MEETING

Wednesday, June 14, 2017

Present: Michelle Brock, Chris Laut, Mary Saunders, Kevin Moran, Sue Clohecy, Library Director Sarah Cognata

Absent: Sue Clay

Call to Order: Meeting called to order at 7:05 PM

Minutes: Michelle Brock moved to accept the April minutes with “Sarah Cognata” replacing “Cathy DeWitt” as person designated to contact the indoor putt-putt golf provider. Mary Saunders seconded. Unanimous approval.

Old Business:

Tile Wall Completion:

- Trustees discussed means of acquiring tiles to fill empty spaces in pattern.
- Michelle Brock will look into trimming untitled books from each end of border tile that is too long.
- Mark Picardi will be engaged to install on or after July 25th.
- Artist to receive final payment \$2050 from Friends GOAL account.

Ten-year Anniversary Celebration of Addition Completion:

- Friends approved funding for Indoor Golf activity at their meeting.
- Sue and Glen Clohecy will arrange and pay for cake for the celebration.
- Sue Clohecy suggested croquet as additional activity.

Board Reorganization:

- Nominations
 - Michelle Brock – President
 - Kevin Moran - Vice President
 - Chris Laut – Secretary
 - Sue Clohecy – Treasurer
 - Sue Clay – Historian

- Mary Saunders - unofficial liaison to Friends of the GPL
- Chris Laut moved that entire slate be elected. Mary Saunders seconded. Unanimous approval.

Director's Annual Evaluation:

- Due to technical difficulties the evaluation by Trustees wasn't completed.
- Will be conducted at the next Trustee meeting.

Friends Report:

- Friends of GPL are purchasing a refrigerator for the meeting room kitchen.

Director's Report:

- In the Town Administrator's opinion, Trustees must approve all usage of the open space behind the library. Request was made for flea market but another site was chosen.
- Ann Gill, Town Treasurer, has been unable to find a better interest rate for the Peabody Fund. She plans to keep looking.
- Trustees agreed with Sarah Cognata that the carpets should be professionally cleaned every two years with perhaps meeting room and stairs more frequently cleaned.
- Library Logo street signs need to be obtained and mounted visibly by the town.
- Summer reading program sign-ups have begun
 - Children's kick-off event, a Drum Circle, will be June 26.
 - Teens began on June 12 with a Field Day Event with 47 teens attending.
 - Adult summer reading forms will be available in the library and on the website.
- Summer vacation time for Sarah Cognata was approved by Trustees.
- Finance Committee was meeting this evening to consider whether to approve covering the shortfall in the library budget due to some utility, data, and personnel costs (Symphony training).
- Chris Laut will look into LED lights to replace some bulbs. Also into borrowing back-pack vacuum from School Department in order to clean bugs from light fixtures.
- Circulation statistics were delayed due to new catalog/circulation system.
- Symphony, the new MVLC Catalog System, is now up and running.
 - Some staff are taking to the changes better than others. All need more time.

Adjournment:

Sue Clohecy moved (Chris Laut seconded) that meeting be adjourned at 8:42 PM

Prepared by Mary Saunders on June 16, 2017.

Next meeting: July 12, 2017